From: R6HarveyLSC To: R6HarveyInfo

Subject: FW: Club Quarters Charges Correction (Cancellation Forfeit)

Date: Thursday, September 21, 2017 10:57:24 AM

Attachments: Gerard ClubQuarters092017.pdf

From: Gerard, Henry

Sent: Thursday, September 21, 2017 10:57:20 AM (UTC-06:00) Central Time (US & Canada)

To: Christian, Doretha

Cc: Bokun, Lisa; R6HarveyLSC

Subject: Club Quarters Charges Correction (Cancellation Forfeit)

Hello Doretha.

I just wanted to follow-up on my corrected receipt from Club Quarters so I can submit my Voucher. Thanks

Henry

----Original Message-----From: Christian, Doretha

Sent: Tuesday, September 05, 2017 10:42 AM To: Gerard, Henry < Gerard. Henry @epa.gov>

Cc: Bokun, Lisa <Bokun.Lisa@epa.gov>; R6HarveyLSC <R6HarveyLSC@epa.gov>

Subject: M6H1 Harvey Response - Houston Hotel Reservations

Henry,

This is just a written confirmation of your reservation in Houston at the Club Quarters Hotel for a 2-week period of time. I know that you have already checked-in on today, 9/5 and scheduled to check-out on Wednesday, 9/20 - confirmation is 1157FB.

Club Quarters Hotel 720 Fannin Street Houston, Texas 77002 (713) 224-6400

When you check in, you will need to provide your travel card as the method of payment. If, for some reason, you have to leave before your rotation ends, PRIOR to leaving, please send an email to R6HarveyLSC and cc me so we can arrange to backfill behind you. It will be very important for us to keep our block of rooms filled so please do not depart before your rotation ends unless directed otherwise or some type of emergency situation arises. Your cooperation will be appreciated. Should you need further assistance, please call me at 214.665.6734. Great talking to you this morning.

Doretha A. Christian
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